

Spring Conference

June 12-15, 2022 | Orlando, FL

**Conference Report**

**{Your name here}**

**{Your facility name here}**

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Reasons for Attending 7x24 Exchange Conferences

7x24 Exchange Conferences are a dynamic educational, networking and information sharing experience that brings together industry leaders working in all aspects of mission critical operations. Conference programming offers thought provoking presentations and cutting-edge topics affecting the future of the mission critical industry. Program elements aim to increase reliability and availability of an enterprise’s information infrastructure by presenting case studies, new ideas, techniques and the latest equipment and tools. In addition to its content, the conference provides ongoing networking opportunities to discuss emerging issues and best practices with colleagues, vendors, and consultants across a broad continuum of topics. Open dialogue between attendees and presenters is encouraged throughout. Conference attendees benefit through: professional development and advancement; increased recognition of their functions importance; and exposure to new ideas, contacts and resources.

Educational Goals Met

I will provide a brief set of details for each of the sessions I attended over the three days of the conference. In addition, I will share the conference proceedings with my colleagues, including presentations to work groups within {your facility name here}.

The goals that I set before attending the conference were as follows:

* {List your conference goals here.}

My participation met all of these goals and also gave me the opportunity to discuss mission critical concerns, issues, and best practices with my peers and colleagues.

# Sunday Preconference Session(s) (Optional)

**Session title:**

**Session instructor:**

**Session summary:**

{Summarize in your own words.}

**My major takeaways:**

* {Describe concepts, techniques, and tips that were learned or re-emphasized.}

**Action item(s):**

* {Describe actions that you intend to pursue within system or application scenarios at your organization.}

**Estimated return on investment:**

{Estimate cost savings and return on investment by implementing the actions described above.}

## General Session Presentations

**Monday, June 13, 2022**

**Keynote Session:**

**Session presenter:**

**Session summary:**

{Summarize in your own words.}

**My major takeaways:**

* {Describe concepts, techniques, and tips that were learned or re-emphasized.}

**Action item(s):**

* {Describe actions that you intent to pursue with information learned.}

**Estimated return on investment:**

{Estimate cost savings and return on investment by implementing the actions described above, if appropriate.}

**Monday, June 13, 2022**

**General Session:**

**Session presenter:**

**Session summary:**

{Summarize in your own words.}

**My major takeaways:**

* {Describe concepts, techniques, and tips that were learned or re-emphasized.}

**Action item(s):**

* {Describe actions that you intent to pursue with information learned.}

**Estimated return on investment:**

{Estimate cost savings and return on investment by implementing the actions described above, if appropriate.}

**Tuesday, June 14**

**Keynote:**

**Keynote Presenter:** TBA

**Session summary:**

{Summarize in your own words.}

**My major takeaways:**

* {Describe concepts, techniques, and tips that were learned or re-emphasized.}

**Action item(s):**

* {Describe actions that you intent to pursue with information learned.}

**Estimated return on investment:**

{Estimate cost savings and return on investment by implementing the actions described above, if appropriate.}

**Wednesday, June 15**

**Keynote Session:**

**Session presenters:**

**Session summary:**

{Summarize in your own words.}

**My major takeaways:**

* {Describe concepts, techniques, and tips that were learned or re-emphasized.}

**Action item(s):**

* {Describe actions that you intent to pursue with information learned.}

**Estimated return on investment:**

{Estimate cost savings and return on investment by implementing the actions described above, if appropriate.}

**Breakout Session**

**Monday, June 13, 2022**

**Session title:**

**Session presenter:**

**Session summary:**

{Summarize in your own words.}

**My major takeaways:**

* {Describe concepts, techniques, and tips that were learned or re-emphasized.}

**Action item(s):**

* {Describe actions that you intent to pursue with information learned.}

**Estimated return on investment:**

{Estimate cost savings and return on investment by implementing the actions described above, if appropriate.}

## 

## Tuesday, June 14

**Session title:**

**Session presenter:**

**Session summary:**

{Summarize in your own words.}

**My major takeaways:**

* {Describe concepts, techniques, and tips that were learned or re-emphasized.}

**Action item(s):**

* {Describe actions that you intent to pursue with information learned.}

**Estimated return on investment:**

{Estimate cost savings and return on investment by implementing the actions described above, if appropriate.}

Evening Networking Opportunities**Welcome Reception:** {Give description here.}

**Event summary:**

{Summarize in your own words.}

**My major takeaways:**

* {Describe concepts, techniques, and tips that were learned or re-emphasized.}

**Action item(s):**

* {Describe actions that you intent to pursue with information learned.}

**Estimated return on investment:**

{Estimate cost savings and return on investment by implementing the actions described above, if appropriate.}

**Sponsored Event (title here):** {Give description here.}

**Event summary:**

{Summarize in your own words.}

**My major takeaways:**

* {Describe concepts, techniques, and tips that were learned or re-emphasized.}

**Action item(s):**

* {Describe actions that you intent to pursue with information learned.}

**Estimated return on investment:**

{Estimate cost savings and return on investment by implementing the actions described above, if appropriate.}

**Report on Vendors and New Products**

**Vendor name:**

**Vendor representative:**

**Contact information:**

**Vendor description:**

{Summarize in your own words.}

**How organization/product/service can help:**

* {Describe concepts, techniques, and tips that were discussed.}

**Action item(s):**

* {Describe actions that you intend to pursue with the information learned.}

**Estimated return on investment:**

{Estimate cost savings and return on investment by implementing the actions described above, if appropriate.}